

## Curriculum Vitae

Chloe Rebecca Dixon

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### Profile

As a confident and capable individual, I approach all tasks with assurance and enthusiasm. I have experience in a variety of different fields ranging from kitchen assistant work to customer service. Community outreach has always been an important part of my life. This led me to complete the NCS programme which enriched my education, opening avenues to new experiences. The three-week programme was aimed at developing our core teamwork and communication skills, as well as allowing us to reach out to the wider community to let us educate others about the struggles that we face in our society. I am an avid enthusiast of the arts, specifically musical theatre. I have been involved in numerous productions in both supporting and leading roles. This allowed me to gain confidence in myself which I have applied to other aspects of my day to day life. For these productions to be successful it required dedication, hard work and great time management, all of which I have in abundance. As well as this, I am about to complete a three year degree in Drama and Theatre which has helped me gain transferable skills that will be highly valuable, I have gained the ability to think critically and analyse, create my own pieces of theatre and work with groups of people to achieve a goal. Through my work experience, the NCS programme, musical theatre and my degree I believe I have gained the skills to make me a highly employable asset.

### Education and Training

#### School

Red House Academy - From 2010 to 2015

#### College

Gateshead College - From 2015 to 2017

#### University

York St John University - From 2017 to 2020

### Qualifications

English - B

Maths- C

Science-B

RE-A  
Hospitality and Catering- A  
Use of Mathematics- C  
ICT- Pass  
Music- C

Level 3 Extended Diploma in Performing Arts - D\*D\*D

#### Work Experience

##### ***BHS Sunderland Branch - Sales Assistant - Temporary Christmas Contract***

Working on shop floor doing general housekeeping, checking aisles clear shelving kept clean and tidy, helping customers in the changing room area, serving on tills handling cash/credit transactions and dealing with customers returns.  
From October 2015 to January 2016

##### ***Double Dutch Pancake House - Kitchen Assistant***

Using the dishwasher and drying dishes and cutlery, wrapping cutlery in napkins, preparing some food such as sandwiches, nachos etc. General tidying and keeping the kitchen clean.  
From August 2018 to November 2018

##### ***Sketch by Origin - Café Assistant***

I am responsible for the day to day running of the café. This includes serving customers, waiting on tables, kitchen duties, preparing beverages, and working on the till.  
From April 2019 to August 2019

##### ***Polo Ralph Lauren - Sales Assistant***

Working on the shop floor and greeting customers with a friendly, positive attitude, being able to help out a customer if needed with sizes, questions etc. Working confidently on the tills, and in the fitting rooms. Being confident with stock room equipment. Having lots of brand product knowledge.  
From September 2019 - Current job

#### Referees

Mrs A Taylor  
Intervention manager: key stage 4  
Rutherglen Road  
Red House  
Sunderland

SR55LN

Telephone: 01915615511

Miss L Tindall

Head of Creative Arts

Kingsmeadow School

Market Lane

Dunston

Tyne and Wear

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