

Faculty of Arts

Risk Assessment Evaluation

Project/Activity title:	Production management task Interior location
Module name/code:	2MD007
Date of activity:	25/01/208
Location:	Hebburn, Abandoned shipyard.
Student name:	Effy Mitchell
Description of activity:	Filming.
Contact number: <i>(for onsite use only)</i>	07944195876

Tick all hazards that apply at this location			
Access / egress	<input checked="" type="checkbox"/>	Lighting – work lights	<input checked="" type="checkbox"/>
Alcohol / drugs	<input type="checkbox"/>	Lighting – sets	<input type="checkbox"/>
Animals / insects	<input type="checkbox"/>	Lone working	<input type="checkbox"/>
Audience / public	<input type="checkbox"/>	Manual handling	<input checked="" type="checkbox"/>
Cables	<input checked="" type="checkbox"/>	Mines, excavations, caves, tunnels etc.	<input type="checkbox"/>
Communication failure	<input type="checkbox"/>	Night operation	<input checked="" type="checkbox"/>
Compressed gas	<input type="checkbox"/>	Noise	<input type="checkbox"/>
Confined spaces	<input type="checkbox"/>	Special needs	<input type="checkbox"/>
Costumes / make-up	<input checked="" type="checkbox"/>	Physical exertion	<input type="checkbox"/>
Derelict / dangerous buildings or structures <i>(FTV only)</i>	<input checked="" type="checkbox"/>	Roads	<input type="checkbox"/>
Diseases	<input type="checkbox"/>	Set construction	<input type="checkbox"/>
Driving	<input type="checkbox"/>	Slipping, tripping, falling	<input checked="" type="checkbox"/>
Electricity	<input type="checkbox"/>	Smoking on set	<input type="checkbox"/>
Explosives / pyrotechnics / fire & smoke effects	<input type="checkbox"/>	Specialist equipment	<input type="checkbox"/>
Fire / flammable materials	<input type="checkbox"/>	Stunts	<input type="checkbox"/>

First aid	<input type="checkbox"/>	Vehicles	<input type="checkbox"/>
Food hygiene	<input type="checkbox"/>	Violence / public disorder	<input type="checkbox"/>
Hand tools	<input type="checkbox"/>	Water	<input type="checkbox"/>
Hazardous substances / chemicals	<input type="checkbox"/>	Weapons	<input type="checkbox"/>
Heights	X	Weather	<input type="checkbox"/>
Hostile / remote environment	<input type="checkbox"/>	Welfare facilities	<input type="checkbox"/>
Lasers / strobe effects	<input type="checkbox"/>	Working patterns	<input type="checkbox"/>
Lifting appliances / machinery	<input type="checkbox"/>		
Other <i>(please state)</i>			

Hazard:	Heights, Derelict building, falling, Access.
What could cause harm:	Unstable surfaces/floors
Likelihood of this happening:	Low <input type="checkbox"/> Medium <input type="checkbox"/> High X
Who or what could be harmed:	Crew/cast/Equipment
How much harm:	Low <input type="checkbox"/> Medium x High <input type="checkbox"/>
How will the risk be managed:	Visiting prior to filming to determine safe areas to film and also being vigilant during filming and careful of footing due to unusual building layout.
Actions to be taken:	Visiting prior to filming to assess location and giving everyone a safety briefing. Corden off unusual ledges in building to clearly mark unsafe areas to avoid falling.

Hazard:	Lights, Cables and potential night operation.
What could cause harm:	

Likelihood of this happening:	Low <input checked="" type="checkbox"/> Medium <input type="checkbox"/> High <input type="checkbox"/>
Who or what could be harmed:	Equipment, cast and/or crew.
How much harm:	Low <input type="checkbox"/> Medium <input checked="" type="checkbox"/> High <input type="checkbox"/>
How will the risk be managed:	Visiting prior to filming to determine safe areas to film. Making sure the area where cast and crew is well lit if filming in low light / night time. Be aware of cables and equipment and have crew make sure these are safely laid out whilst in and out of use.
Actions to be taken:	Brief cast and crew on extra safety precautions to be taken during low light and make sure everyone is aware of surroundings / unsafe areas to be in the building. Make sure crew has plan in place as to how to safely use equipment.

Hazard:	Make up / costume
What could cause harm:	Make up / spfx allergies
Likelihood of this happening:	Low <input checked="" type="checkbox"/> Medium <input type="checkbox"/> High <input type="checkbox"/>
Who or what could be harmed:	Cast
How much harm:	Low <input checked="" type="checkbox"/> Medium <input type="checkbox"/> High <input type="checkbox"/>
How will the risk be managed:	Carry out make up patch tests before hand on cast and find out any allergies cast may have.
Actions to be taken:	Speak to make up artists to carry out make up patch tests before hand on cast and email cast to find out any allergies cast may have. Respond accordingly / get different make up if needed.

Faculty of Arts

Risk Assessment Evaluation

Project/Activity title:	Production management task
Module name/code:	2MD007
Date of activity:	25/01/2018
Location:	Abandoned Train Tracks Pelaw.
Student name:	Effy Mitchell
Description of activity:	Filming.
Contact number: <i>(for onsite use only)</i>	07944195876

Tick all hazards that apply at this location			
Access / egress	<input checked="" type="checkbox"/>	Lighting – work lights	<input checked="" type="checkbox"/>
Alcohol / drugs	<input type="checkbox"/>	Lighting – sets	<input type="checkbox"/>
Animals / insects	<input type="checkbox"/>	Lone working	<input type="checkbox"/>
Audience / public	<input checked="" type="checkbox"/>	Manual handling	<input type="checkbox"/>
Cables	<input type="checkbox"/>	Mines, excavations, caves, tunnels etc.	<input type="checkbox"/>
Communication failure	<input type="checkbox"/>	Night operation	<input checked="" type="checkbox"/>
Compressed gas	<input type="checkbox"/>	Noise	<input type="checkbox"/>
Confined spaces	<input type="checkbox"/>	Special needs	<input type="checkbox"/>
Costumes / make-up	<input type="checkbox"/>	Physical exertion	<input type="checkbox"/>
Derelict / dangerous buildings or structures <i>(FTV only)</i>	<input type="checkbox"/>	Roads	<input type="checkbox"/>
Diseases	<input type="checkbox"/>	Set construction	<input type="checkbox"/>
Driving	<input type="checkbox"/>	Slipping, tripping, falling	<input checked="" type="checkbox"/>
Electricity	<input type="checkbox"/>	Smoking on set	<input type="checkbox"/>
Explosives / pyrotechnics / fire & smoke effects	<input type="checkbox"/>	Specialist equipment	<input type="checkbox"/>
Fire / flammable materials	<input type="checkbox"/>	Stunts	<input type="checkbox"/>
First aid	<input type="checkbox"/>	Vehicles	<input type="checkbox"/>

Food hygiene	<input type="checkbox"/>	Violence / public disorder	<input type="checkbox"/>
Hand tools	<input type="checkbox"/>	Water	<input type="checkbox"/>
Hazardous substances / chemicals	<input type="checkbox"/>	Weapons	<input type="checkbox"/>
Heights	<input type="checkbox"/>	Weather	X
Hostile / remote environment		Welfare facilities	<input type="checkbox"/>
Lasers / strobe effects	<input type="checkbox"/>	Working patterns	<input type="checkbox"/>
Lifting appliances / machinery	<input type="checkbox"/>		
Other (please state)			

Hazard:	Falling / Access
What could cause harm:	Falling as to get to location you have to walk down a pretty steep slope, train tracks can also be pretty slippery.
Likelihood of this happening:	Low X Medium <input type="checkbox"/> High <input type="checkbox"/>
Who or what could be harmed:	Cast, Crew and/or equipment
How much harm:	Low X Medium <input type="checkbox"/> High <input type="checkbox"/>
How will the risk be managed:	Risk Management: Briefing cast/crew on this. Making sure everyone is wearing sensible footwear. As well as walking slowly down the slope.
Actions to be taken:	Briefing crew and visiting beforehand to assess safest places to stand.

Hazard:	Weather
What could cause harm:	Since location is exterior weather could prove to be an issue i.e rain damaging equipment. If its cold cast/crew could be an issue too.

Likelihood of this happening:	Low <input checked="" type="checkbox"/> Medium <input type="checkbox"/> High <input type="checkbox"/>
Who or what could be harmed:	Cast/Crew/Equipment
How much harm:	Low <input checked="" type="checkbox"/> Medium <input type="checkbox"/> High <input type="checkbox"/>
How will the risk be managed:	Checking weather beforehand and on day. Making sure everyone is dressed appropriately for weather as well as bringing compact as possible equipment encase of rain.
Actions to be taken:	Briefing crew, Checking weather, booking compact equipment and bringing umbrella's etc.

Hazard:	Low light
What could cause harm:	Lack of light due to no streetlights on abandoned train tracks could cause
Likelihood of this happening:	Low
Who or what could be harmed:	Cast/Crew/ Equipment
How much harm:	Low <input checked="" type="checkbox"/> Medium <input type="checkbox"/> High <input type="checkbox"/>
How will the risk be managed:	Bringing lights with us encase we end up walking back in the dark although we will aim for filming to be over before it gets dark. As well as having people who know the route to guide us back safely if low light occurs.
Actions to be taken:	Brief cast and crew on this, book lighting equipment, visit prior to assess route.

Hazard:	Public
What could cause harm:	Public being involved by filming
Likelihood of this happening:	Low <input checked="" type="checkbox"/> Medium <input type="checkbox"/> High <input type="checkbox"/>
Who or what could be harmed:	Since the train tracks have public/easy access despite being in a remote location the public could cross paths with us.
How much harm:	Low <input checked="" type="checkbox"/> Medium <input type="checkbox"/> High <input type="checkbox"/>
How will the risk be managed:	Allocate someone to deal with any members public curious about our filming although this is not a busy spot.

Actions to be taken:	Allocate member of crew to deal with members of public.
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Approved by:	
Date:	
Notes/conditions/comments:	