

International students Pre-sessionals 2018

Aims

- Introduction to the library
- Finding books on the catalogue
- Cite in Harvard style
- Identify the elements of a book and journal article reference

Information Learning and Estates

- [Welcome to ILE page](#)
 - Includes link to the Welcome video – watch this to help get started with using our library services and systems
- [International students](#)
 - Useful links for international students including top 10 tips for getting started in the library and the library language guide
 - **Quiz one:** [Library language](#)

Finding books and ebooks

**INFORMATION
LEARNING SERVICES**

Search the Library Catalogue
to find resources:

- Search the Library's print holdings and e-books
 Search everything including journal articles

- Use the Search box on homepage to find books and ebooks
- Search for title/keywords eg: *Academic writing*
- English language area: 428.24, 428.34 on first floor: 808.0428 on second floor
- Filtering results
 - Limit by print books
 - Limit by ebooks
- Library account is student number and PIN – display books on loan and renew
- **Quiz two:** [Search the catalogue](#)

Search the catalogue: answers

Search for the book title on the library catalogue and complete the missing information for each book. Make sure you look at the information for the print book not the ebook!

The study skills handbook Author ✓ Floor ✓ Class number ✓ Date of publication for 4th edition ✓ .

Academic writing: a handbook for international students Author ✓ Floor ✓ Class number ✓ Date of publication for 4th edition ✓ .

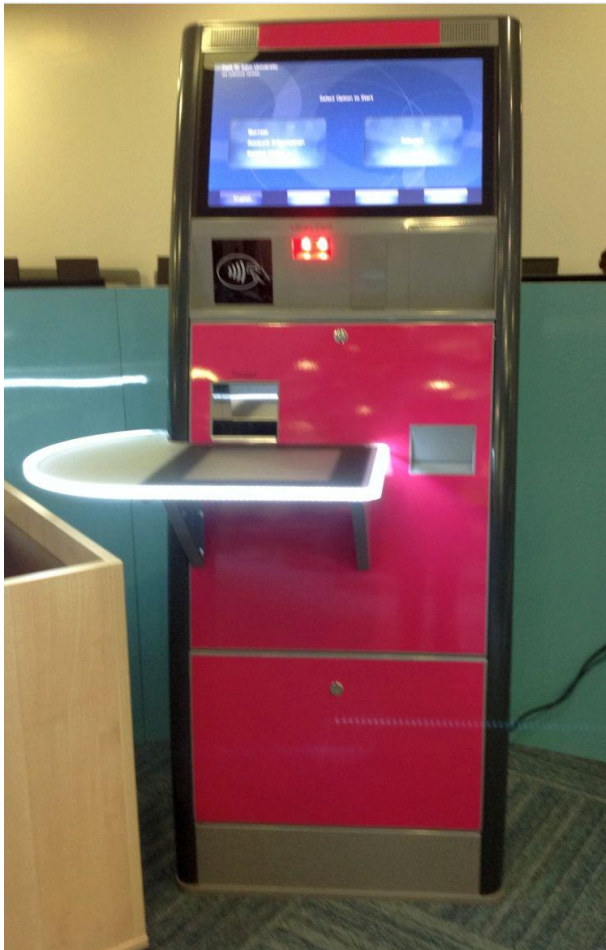
Ways of learning: learning theories and learning styles for the classroom Author ✓ Floor ✓ Class number ✓ Date of publication for 4th edition ✓ .

The global business environment Author ✓ Floor ✓ Class number ✓ Date of publication for 4th edition ✓ .

Entrepreneurship and small business: start-up, growth and maturity Author ✓ Floor ✓ Class number ✓ Date of publication for 4th edition ✓ .



Borrowing items



Use self-service machines
Student card is also your library card
Enter your PIN number – birthday/month
so if your Birthday is 22nd Jan then: **2201**
Loan period mainly 4 weeks; some 1 week
20 items for undergraduates
25 items for postgraduates

Need help with borrowing?
Ask at **Service Desk**

ILS Webpage:
[Borrowing, Renewing and Returning](#)

Reading lists

- Search for your module on our reading list system
- Your reading list for each module will pull into Moodle anyway
- **Find the reading lists for your programme**
 - Type the code for the Module and make sure you select the most recent year: 2018/19
 - PG modules will begin MMB

Useful links

- Subject help - Academic Liaison Librarians for each subject area can help you search for information and help with referencing
- Services for you - contains links to practical information about getting started in the library
- [Databases](#) – link to search tools for resources for all our programmes
- [Digital Training](#) – if you need help with using IT software then please see their webpages

Citing and referencing


- [Referencing page](#) including link to [online booklet](#)
- Quiz three: [select the citation](#)

Harvard reference for books

- Use the giant cards giving you an example of a book reference to help you
- Examine your book and write each element of the reference on a separate post-it note eg:



Nesbitt, J.A.



Educating for
the future

- Put the elements of the reference into the correct order for a Harvard reference.

Referencing: Journal article

- How to get information from a journal article
- Quiz four – [Sort it out! Journal article reference](#)

Britannica image quest

- Find an image that represents something you like about Britain and one that represents something you dislike.



Hunter, D. & Harding, R. (2016) *Train on North York Moors railway, Goathland, North Yorkshire*. [Internet]. Available from http://quest.eb.com.yorks.idm.oclc.org/search/north-york-moors-railway/1/151_2575876/Train-on-North-York-Moors-Railway-Goathland-North [Accessed 11th October 2017].



Brook, R. (2005) *Traffic jam. Congestion on the A13 in Essex in 2005*. [Internet]. Available from http://quest.eb.com.yorks.idm.oclc.org/search/traffic-jam-a13/1/132_1305905/Traffic-jam [Accessed 11th October 2017].



Victorian Post Box by Beverley Goodwin.
Used under Creative Commons [CC BY 2.0](https://creativecommons.org/licenses/by/2.0/)
Available from <https://flic.kr/p/gEVqpR>

Academic Liaison Librarians <https://www.yorksj.ac.uk/ils/all/>

Jane Munks j.munks@yorksj.ac.uk

Digital trainers digitaltraining@yorksj.ac.uk

Service Desk ile@yorksj.ac.uk