**Faculty of Arts
Risk Assessment Evaluation**

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| **Project/Activity title:** | Short Interview  |
| **Module name/code:** | 1MD002 |
| **Date of activity:** | 27/03/2017 |
| **Location:** | DG 225 |
| **Student name:** | Larissa Nath, Sam Trevor, Annabel Forster |
| **Description of activity:** | Interview using tripod, camera, lights and tascam |
| **Contact number:***(for onsite use only)* | 07894952702 |

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| **Tick all hazards that apply at this location** |
| Access / egress |[ ]  Lighting – work lights |[ ]
| Alcohol / drugs |[ ]  Lighting – sets |[x]
| Animals / insects |[ ]  Lone working |[ ]
| Audience / public |[ ]  Manual handling |[ ]
| Cables |[x]  Mines, excavations, caves, tunnels etc.  |[ ]
| Communication failure |[ ]  Night operation |[ ]
| Compressed gas |[ ]  Noise |[ ]
| Confined spaces |[ ]  Special needs |[ ]
| Costumes / make-up |[ ]  Physical exertion |[ ]
| Derelict / dangerous buildings or structures*(FTV only)* |[ ]  Roads |[ ]
| Diseases |[ ]  Set construction  |[x]
| Driving  |[ ]  Slipping, tripping, falling |[ ]
| Electricity  |[ ]  Smoking on set |[ ]
| Explosives / pyrotechnics / fire & smoke effects |[ ]  Specialist equipment |[ ]
| Fire / flammable materials |[ ]  Stunts |[ ]
| First aid |[ ]  Vehicles |[ ]
| Food hygiene |[ ]  Violence / public disorder |[ ]
| Hand tools |[ ]  Water |[ ]
| Hazardous substances / chemicals |[ ]  Weapons |[ ]
| Heights  |[ ]  Weather |[ ]
| Hostile / remote environment |[ ]  Welfare facilities |[ ]
| Lasers / strobe effects |[ ]  Working patterns |[ ]
| Lifting appliances / machinery |[ ]   |  |
| Other *(please state)**Treatment room medical equipment* |

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| **Hazard:** | Treatment room equipment  |
| **What could cause harm:** | Treatment room equipment |
| **Likelihood of this happening:** | **Low** [x]  **Medium** [ ]  **High**  [ ]  |
| **Who or what could be harmed:** | Group members |
| **How much harm:** | **Low**  [ ]  **Medium**  [x]   **High** [ ]  |
| **How will the risk be managed:** | **Eliminate** |
| **Actions to be taken:** | Entirely avoid all medical equipment  |

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| **Hazard:** | Burns |
| **What could cause harm:** | Lighting set |
| **Likelihood of this happening:** | **Low** [ ]  **Medium** [x]  **High**  [ ]  |
| **Who or what could be harmed:** | The person managing the lights |
| **How much harm:** | **Low**  [x]  **Medium**  [ ]   **High** [ ]  |
| **How will the risk be managed:** | **Control** |
| **Actions to be taken:** | Wearing safety gloves at all times when handling lights |

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| **Hazard:** | Cables for tripping |
| **What could cause harm:** | cables |
| **Likelihood of this happening:** | **Low** [ ]  **Medium** [x]  **High**  [ ]  |
| **Who or what could be harmed:** | Group members and interviewee |
| **How much harm:** | **Low**  [ ]  **Medium**  [x]   **High** [ ]  |
| **How will the risk be managed:** | **Reduce or Substitute** |
| **Actions to be taken:** | Have the cables tidied away in loops as much as possible and warn one another to take precaution when moving about the room as well as looking out for ourselves |

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| **Hazard:** |  |
| **What could cause harm:** |  |
| **Likelihood of this happening:** | **Low** [ ]  **Medium** [ ]  **High**  [ ]  |
| **Who or what could be harmed:** |  |
| **How much harm:** | **Low**  [ ]  **Medium**  [ ]   **High** [ ]  |
| **How will the risk be managed:** | **Risk Management** |
| **Actions to be taken:** |  |

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| **Hazard:** |  |
| **What could cause harm:** |  |
| **Likelihood of this happening:** | **Low** [ ]  **Medium** [ ]  **High**  [ ]  |
| **Who or what could be harmed:** |  |
| **How much harm:** | **Low**  [ ]  **Medium**  [ ]   **High** [ ]  |
| **How will the risk be managed:** | **Risk Management** |
| **Actions to be taken:** |  |

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| **Hazard:** |  |
| **What could cause harm:** |  |
| **Likelihood of this happening:** | **Low** [ ]  **Medium** [ ]  **High**  [ ]  |
| **Who or what could be harmed:** |  |
| **How much harm:** | **Low**  [ ]  **Medium**  [ ]   **High** [ ]  |
| **How will the risk be managed:** | **Risk Management** |
| **Actions to be taken:** |  |

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| **Approved by:** | Dan Crawford |
| **Date:**  | 24/03/2017 |
| **Notes/conditions/comments:** |  |