**Faculty of Arts
Risk Assessment Evaluation**

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| **Project/Activity title:** | Short Interview, with graphic effects  |
| **Module name/code:** | 1MD002 |
| **Date of activity:** | 28/02/2017 |
| **Location:** | York St John Campus, Lord Mayors Walk |
| **Student name:** | Rebecca Stead |
| **Description of activity:** | A video asking the captain and founder of the York St John sport Ultimate Frisbee about the sport and how and why he started it  |
| **Contact number:***(for onsite use only)* | 07734244259 |

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| **Tick all hazards that apply at this location** |
| Access / egress |[x]  Lighting – work lights |[ ]
| Alcohol / drugs |[ ]  Lighting – sets |[x]
| Animals / insects |[ ]  Lone working |[ ]
| Audience / public |[ ]  Manual handling |[ ]
| Cables |[ ]  Mines, excavations, caves, tunnels etc.  |[ ]
| Communication failure |[ ]  Night operation |[ ]
| Compressed gas |[ ]  Noise |[ ]
| Confined spaces |[ ]  Special needs |[ ]
| Costumes / make-up |[ ]  Physical exertion |[ ]
| Derelict / dangerous buildings or structures*(FTV only)* |[ ]  Roads |[ ]
| Diseases |[ ]  Set construction  |[ ]
| Driving  |[ ]  Slipping, tripping, falling |[x]
| Electricity  |[x]  Smoking on set |[ ]
| Explosives / pyrotechnics / fire & smoke effects |[ ]  Specialist equipment |[ ]
| Fire / flammable materials |[ ]  Stunts |[ ]
| First aid |[ ]  Vehicles |[ ]
| Food hygiene |[ ]  Violence / public disorder |[ ]
| Hand tools |[ ]  Water |[ ]
| Hazardous substances / chemicals |[ ]  Weapons |[ ]
| Heights  |[ ]  Weather |[ ]
| Hostile / remote environment |[ ]  Welfare facilities |[ ]
| Lasers / strobe effects |[ ]  Working patterns |[ ]
| Lifting appliances / machinery |[ ]   |  |
| Other *(please state)* |

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| **Hazard:** | Access |
| **What could cause harm:** | Any exits blocked by excess equipment or equipment being used |
| **Likelihood of this happening:** | **Low** [x]  **Medium** [ ]  **High**  [ ]  |
| **Who or what could be harmed:** | Production Crew  |
| **How much harm:** | **Low**  [ ]  **Medium**  [x]   **High** [ ]  |
| **How will the risk be managed:** | **Risk Management** |
| **Actions to be taken:** | Keep any equipment or other items away from any exits including emergency exits |

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| **Hazard:** | Electricity  |
| **What could cause harm:** | Electricity sockets  |
| **Likelihood of this happening:** | **Low** [x]  **Medium** [ ]  **High**  [ ]  |
| **Who or what could be harmed:** | Production crew and equipment  |
| **How much harm:** | **Low**  [ ]  **Medium**  [x]   **High** [ ]  |
| **How will the risk be managed:** | **Risk Management** |
| **Actions to be taken:** | Check all electricity sockets before plugging any lighting equipment into them |

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| **Hazard:** | Lighting- sets  |
| **What could cause harm:** | Heat from the lights  |
| **Likelihood of this happening:** | **Low** [x]  **Medium** [ ]  **High**  [ ]  |
| **Who or what could be harmed:** | Production crew  |
| **How much harm:** | **Low**  [ ]  **Medium**  [x]   **High** [ ]  |
| **How will the risk be managed:** | **Risk Management** |
| **Actions to be taken:** | Wear gloves whenever handing the lighting equipment  |

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| **Hazard:** | Slipping, tripping, falling  |
| **What could cause harm:** | Equipment being left unattended or leads not being kept tight together as well as equipment bags being left in the way  |
| **Likelihood of this happening:** | **Low** [ ]  **Medium** [x]  **High**  [ ]  |
| **Who or what could be harmed:** | Equipment and the public or production crew |
| **How much harm:** | **Low**  [ ]  **Medium**  [x]   **High** [ ]  |
| **How will the risk be managed:** | **Risk Management** |
| **Actions to be taken:** | All equipment to be attended always, leads/ cables to be securely covered and kept tight so no loose cabling will be available and empty bags to be neatly stacked in a safe place |