**Faculty of Arts  
Risk Assessment Evaluation**

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| **Project/Activity title:** | Studio Segment |
| **Module name/code:** | 1MD002 |
| **Date of activity:** | 28/03/2017 |
| **Location:** | TV studio, York St John Campus, Lord Mayors Walk |
| **Student name:** | Rebecca Stead |
| **Description of activity:** | A sequence of still photographs edited together to create a video on societies view of how we should look by applying make-up. |
| **Contact number:**  *(for onsite use only)* | 07734244259 |

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| **Tick all hazards that apply at this location** | | | |
| Access / egress |  | Lighting – work lights |  |
| Alcohol / drugs |  | Lighting – sets |  |
| Animals / insects |  | Lone working |  |
| Audience / public |  | Manual handling |  |
| Cables |  | Mines, excavations, caves, tunnels etc. |  |
| Communication failure |  | Night operation |  |
| Compressed gas |  | Noise |  |
| Confined spaces |  | Special needs |  |
| Costumes / make-up |  | Physical exertion |  |
| Derelict / dangerous buildings or structures  *(FTV only)* |  | Roads |  |
| Diseases |  | Set construction |  |
| Driving |  | Slipping, tripping, falling |  |
| Electricity |  | Smoking on set |  |
| Explosives / pyrotechnics / fire & smoke effects |  | Specialist equipment |  |
| Fire / flammable materials |  | Stunts |  |
| First aid |  | Vehicles |  |
| Food hygiene |  | Violence / public disorder |  |
| Hand tools |  | Water |  |
| Hazardous substances / chemicals |  | Weapons |  |
| Heights |  | Weather |  |
| Hostile / remote environment |  | Welfare facilities |  |
| Lasers / strobe effects |  | Working patterns |  |
| Lifting appliances / machinery |  |  |  |
| Other  *(please state)* | | | |

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| **Hazard:** | Access |
| **What could cause harm:** | Access in and out of the tv studio being blocked |
| **Likelihood of this happening:** | **Low**  **Medium**  **High** |
| **Who or what could be harmed:** | Production crew and equipment |
| **How much harm:** | **Low**   **Medium**    **High** |
| **How will the risk be managed:** | **Risk Management** |
| **Actions to be taken:** | Prevent any equipment from blocking an access way to fire doors or main doors |

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| **Hazard:** | Cables |
| **What could cause harm:** | Cables being left where someone could trip or fall over them |
| **Likelihood of this happening:** | **Low**  **Medium**  **High** |
| **Who or what could be harmed:** | Production crew |
| **How much harm:** | **Low**   **Medium**    **High** |
| **How will the risk be managed:** | **Risk Management** |
| **Actions to be taken:** | Any cables that must be left along the floor should be covered in hazard tape or be made aware they are there |

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| **Hazard:** | Communication failure |
| **What could cause harm:** | Any miss communication between production crew |
| **Likelihood of this happening:** | **Low**  **Medium**  **High** |
| **Who or what could be harmed:** | Production crew and equipment |
| **How much harm:** | **Low**   **Medium**    **High** |
| **How will the risk be managed:** | **Risk Management** |
| **Actions to be taken:** | Clear instructions to be made at all times and no actions to be taken if unsure |

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| **Hazard:** | Electricity |
| **What could cause harm:** | Electricity sockets |
| **Likelihood of this happening:** | **Low**  **Medium**  **High** |
| **Who or what could be harmed:** | Production crew or equipment |
| **How much harm:** | **Low**   **Medium**    **High** |
| **How will the risk be managed:** | **Risk Management** |
| **Actions to be taken:** | All electricity sockets used must be tested before plugging any lighting equipment into them |

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| **Hazard:** | Lighting- sets |
| **What could cause harm:** | Heat from the lights as well as falling from heights the lights are being set up at |
| **Likelihood of this happening:** | **Low**  **Medium**  **High** |
| **Who or what could be harmed:** | Production crew |
| **How much harm:** | **Low**   **Medium**    **High** |
| **How will the risk be managed:** | **Risk Management** |
| **Actions to be taken:** | Heat protective gloves to be worn when handling the lighting equipment and 2 persons setting up lights at a height |

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| **Hazard:** | Slipping, Tripping, Falling |
| **What could cause harm:** | Any equipment or unnecessary items left on the floor |
| **Likelihood of this happening:** | **Low**  **Medium**  **High** |
| **Who or what could be harmed:** | Production crew |
| **How much harm:** | **Low**   **Medium**    **High** |
| **How will the risk be managed:** | **Risk Management** |
| **Actions to be taken:** | All equipment to be kept to a minimal space and always kept in a tidy form. Any items that do not need to be within the tv studio space shall be left outside |