**Faculty of Arts
Risk Assessment Evaluation**

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| **Project/Activity title:** | Studio Segment |
| **Module name/code:** | 1MD002 |
| **Date of activity:** | 28/03/2017 |
| **Location:** | TV studio, York St John Campus, Lord Mayors Walk |
| **Student name:** | Rebecca Stead |
| **Description of activity:** | A sequence of still photographs edited together to create a video on societies view of how we should look by applying make-up.  |
| **Contact number:***(for onsite use only)* | 07734244259 |

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| **Tick all hazards that apply at this location** |
| Access / egress |[x]  Lighting – work lights |[ ]
| Alcohol / drugs |[ ]  Lighting – sets |[x]
| Animals / insects |[ ]  Lone working |[ ]
| Audience / public |[ ]  Manual handling |[ ]
| Cables |[x]  Mines, excavations, caves, tunnels etc.  |[ ]
| Communication failure |[x]  Night operation |[ ]
| Compressed gas |[ ]  Noise |[ ]
| Confined spaces |[ ]  Special needs |[ ]
| Costumes / make-up |[ ]  Physical exertion |[ ]
| Derelict / dangerous buildings or structures*(FTV only)* |[ ]  Roads |[ ]
| Diseases |[ ]  Set construction  |[ ]
| Driving  |[ ]  Slipping, tripping, falling |[x]
| Electricity  |[x]  Smoking on set |[ ]
| Explosives / pyrotechnics / fire & smoke effects |[ ]  Specialist equipment |[ ]
| Fire / flammable materials |[ ]  Stunts |[ ]
| First aid |[ ]  Vehicles |[ ]
| Food hygiene |[ ]  Violence / public disorder |[ ]
| Hand tools |[ ]  Water |[ ]
| Hazardous substances / chemicals |[ ]  Weapons |[ ]
| Heights  |[ ]  Weather |[ ]
| Hostile / remote environment |[ ]  Welfare facilities |[ ]
| Lasers / strobe effects |[ ]  Working patterns |[ ]
| Lifting appliances / machinery |[ ]   |  |
| Other *(please state)* |

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| **Hazard:** | Access |
| **What could cause harm:** | Access in and out of the tv studio being blocked  |
| **Likelihood of this happening:** | **Low** [ ]  **Medium** [x]  **High**  [ ]  |
| **Who or what could be harmed:** | Production crew and equipment  |
| **How much harm:** | **Low**  [ ]  **Medium**  [x]   **High** [ ]  |
| **How will the risk be managed:** | **Risk Management** |
| **Actions to be taken:** | Prevent any equipment from blocking an access way to fire doors or main doors  |

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| **Hazard:** | Cables  |
| **What could cause harm:** | Cables being left where someone could trip or fall over them  |
| **Likelihood of this happening:** | **Low** [x]  **Medium** [ ]  **High**  [ ]  |
| **Who or what could be harmed:** | Production crew |
| **How much harm:** | **Low**  [ ]  **Medium**  [x]   **High** [ ]  |
| **How will the risk be managed:** | **Risk Management** |
| **Actions to be taken:** | Any cables that must be left along the floor should be covered in hazard tape or be made aware they are there |

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| **Hazard:** | Communication failure  |
| **What could cause harm:** | Any miss communication between production crew  |
| **Likelihood of this happening:** | **Low** [ ]  **Medium** [x]  **High**  [ ]  |
| **Who or what could be harmed:** | Production crew and equipment  |
| **How much harm:** | **Low**  [ ]  **Medium**  [ ]   **High** [ ]  |
| **How will the risk be managed:** | **Risk Management** |
| **Actions to be taken:** | Clear instructions to be made at all times and no actions to be taken if unsure |

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| **Hazard:** | Electricity  |
| **What could cause harm:** | Electricity sockets  |
| **Likelihood of this happening:** | **Low** [x]  **Medium** [ ]  **High**  [ ]  |
| **Who or what could be harmed:** | Production crew or equipment  |
| **How much harm:** | **Low**  [ ]  **Medium**  [x]   **High** [ ]  |
| **How will the risk be managed:** | **Risk Management** |
| **Actions to be taken:** | All electricity sockets used must be tested before plugging any lighting equipment into them  |

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| **Hazard:** | Lighting- sets  |
| **What could cause harm:** | Heat from the lights as well as falling from heights the lights are being set up at  |
| **Likelihood of this happening:** | **Low** [ ]  **Medium** [x]  **High**  [ ]  |
| **Who or what could be harmed:** | Production crew |
| **How much harm:** | **Low**  [ ]  **Medium**  [x]   **High** [ ]  |
| **How will the risk be managed:** | **Risk Management** |
| **Actions to be taken:** | Heat protective gloves to be worn when handling the lighting equipment and 2 persons setting up lights at a height  |

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| **Hazard:** | Slipping, Tripping, Falling  |
| **What could cause harm:** | Any equipment or unnecessary items left on the floor  |
| **Likelihood of this happening:** | **Low** [x]  **Medium** [ ]  **High**  [ ]  |
| **Who or what could be harmed:** | Production crew  |
| **How much harm:** | **Low**  [ ]  **Medium**  [x]   **High** [ ]  |
| **How will the risk be managed:** | **Risk Management** |
| **Actions to be taken:** | All equipment to be kept to a minimal space and always kept in a tidy form. Any items that do not need to be within the tv studio space shall be left outside  |