TRANSFERRABLE SKILLS

THINK OF THE ACTIVITIES YOU DO OUTSIDE OF SCHOOL

This could be your hobbies, interests, any clubs or sports you are part of, or any volunteering and helping you do.

Write three things here:

You might be a part of a sports club, or volunteer or work part time. You may have to babysit or care for a relative. This is all valuable experience

TAKE EACH OF THOSE ACTIVITIES AND THINK OF THE SKILLS THAT RELATE TO IT

For each activity, use the spider diagram below to link the skills to your experience. See how many skills you can tick off. RULE - you have to be able to give an example of a time you've used that skill in that activity to write it down!

communication
team work
dedication
time management
perseverance
problem solving
independence
leadership
punctuality
organisation
initiative

goal setting,
prioritising,
working to deadlines,
coping with pressure,
managing conflicts,
IT skills
delegation
networking
confidence
written communication
reading

listening skills
flexibility
presenting skills
data handling
criticality
self-management
logical thinking
motivation
analysing skills
public speaking
detail-oriented



Can you think of a way each of those skills would benefit you in the world of work? Perhaps look on a university website or onto a job description to see how they connect.

You may have two career interests, you'll be surprised how often skills overlap. Write two career/subject interests down in each circle, then group the skills which fit the first, the second or both!

Both

